2015 Bus Policy and Agreement

The College operates charter buses and/or minibuses to service the travel needs of our students to and from the College. The College’s charter bus company works out appropriate routes in conjunction with the administration staff in order that all services safely cover the needs of College families. We will endeavour to set next year’s routes for the overall interest of all students. Please note in some circumstances we may not be able to offer an appropriate service. If this is the case, you will be contacted to discuss alternatives.

In order to provide the best possible service it is important to gather your requirements as accurately as possible. **If you would like your child to be considered for a place on the bus, please complete and return the "2015 Bus Service Application Form" below.** As there are limited seats available, seats will be allocated in order of receipt of application. Revised 2015 bus schedules will be uploaded on the Cornish College website.

**Bus Booking Options**

The College provides three (3) following options:

<table>
<thead>
<tr>
<th>1. Full Time Term</th>
<th>Purchase at any time throughout the school term. This option is one easy transaction securing a seat from Monday to Friday, morning and afternoon till the end of the term or year.</th>
</tr>
</thead>
<tbody>
<tr>
<td>2. Part Time Term</td>
<td>Similar to the previous option &quot;Full Time Term&quot;, this is one easy transaction securing a seat on your nominated day/s and time/s (morning or afternoons or both). Days are unable to be swapped. Any additional services will be charged as “Casual” rate.</td>
</tr>
<tr>
<td>3. Casual</td>
<td>It is recommended to let the bus driver know, the stop number that the child will have to be dropped off the bus, when the child is boarding the bus. An email indicating the day and Bus Number has to be sent to <a href="mailto:finance@cornishcollege.vic.edu.au">finance@cornishcollege.vic.edu.au</a> one day before.</td>
</tr>
</tbody>
</table>

**Please read these terms and conditions carefully before filling in the application form.**

- Credits on full time and part time use are not given if the student does not use the service. There will be **NO** pro rata fee adjustments for bus trips booked but not utilised.
- One term’s notice is required to cancel your bus booking. Verbal cancellation is not accepted and failure to cancel in writing will mean further fees being charged.
- The cost of the Bus booking will be charged per term to your school fee account one month prior to the commencement of the school term as per the application form.

If you have any queries in regards to bus information please contact Shirley Torres on 9773 1011 or by email finance@cornishcollege.vic.edu.au

**Bus Zones and Routes**

The College has split all fares into three zones with Zone 1 being the highest and Zone 3 being the lowest fare.

It is anticipated that there will be at least four (4) buses covering North, East and South routes. Currently, the College provides seven (7) bus runs. However, depending on the number of applications, the College may reduce or increase the number of buses. The bus routes vary from year to year to accommodate new students’ requirements and to minimise the time spent travelling on buses.
### Bus #1 (Green Bus Run)
Zone 1 From Black Rock and Beaumaris via White Street, Mordialloc.
Zone 2 From Edithvale Road to White Street, Mordialloc.
Zone 3 From Cornish College to Edithvale Road.

### Bus #2 (Purple Bus Run)
Zone 1 From Sandringham and Cheltenham via White Street, Mordialloc.
Zone 2 From Edithvale Road to White Street, Mordialloc.
Zone 3 From Cornish College to Edithvale Road.

### Bus #3 (Blue Bus Run)
Zone 1 From Governor Road.
Zone 2 From the corner of Edithvale and Springvale Road to Governor Road, Mordialloc.
Zone 3 From Cornish College to the corner of Edithvale Road and Springvale Road.

### Bus #4 (Grey Bus Run) Jane's bus
Zone 1 From the corner of Thompsons and Dandenong Road to Cranbourne East.
Zone 2 From the corner of Wells Road and Thompsons Road to the Corner of Thompsons and Dandenong Road.
Zone 3 From Cornish College and within Chelsea Heights and Patterson Lakes.

### Bus #5 (Red Bus Run)
Zone 1 From Mt Eliza to Seaford Road, Seaford.
Zone 2 From Seaford Road to Frankston South.
Zone 3 Cornish College to Patterson Lakes.

### Bus Rus #6 (Black Bus Run) Gary's bus
No Zone 1
Zone 2 From Governor Road, Waterways to Carrum.
Zone 3 From Cornish College to Bangholme, Edithvale and Carrum.

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A detailed description of Zones, Routes and Fares are showed in the application form below.

### College Bus Standards of Behaviour
All students travelling on buses are expected to conform to the following standards of behaviour:

1. Students travelling to and from the College by bus are deemed to be at the College and are therefore bound by the standards of behaviour that would be expected during the College day.

2. Food and drink are **not** to be consumed during bus journeys. Items of food and drink must remain in bags throughout the journey.

3. Drivers will be accorded the same level of respect and co-operation expected to be given to a College staff member.

4. Students will:
   - Wait in an orderly fashion at any bus stop.
   - Board or leave the bus only when it is completely stopped.
   - Remain seated at all times if seats are available. If seat belts are fitted they must be worn at all times.
   - Talk and behave in a quiet, orderly fashion.
   - Obey all road rules and exercise common sense when crossing the road to or from a bus stop.

5. In particular, **students will not:**
   - Distract the driver by yelling, loud noises or horseplay.
   - Fight on the bus.
   - Physically or verbally harass or intimidate any person on the bus, including the driver.
   - Use foul or abusive language.
   - Vandalise the bus.
   - Throw litter or any other object in, or from, the bus.
   - Spit in, or from, the bus.
   - Allow any part of his/her body to protrude from the bus.
   - Demand to sit in a particular seat or part of the bus to the exclusion of anyone else.
   - Yell out of the bus or make gestures or faces to members of the public outside the bus.
   - Talk to, or otherwise distract, the driver by talking to him/her when the bus is moving.
   - Any other act that is not normally regarded as good behaviour.

Computer/iPads should remain in their protective covers at all times and be transported to and from the College securely in the student’s school bag. Students should be conscious of appropriate occupational health and safety issues in the manner in which they carry their bag. Students need to be aware of leaving their computers/iPads unattended in public. Not only could they be damaged, they may be stolen.
2015 BUS SERVICE APPLICATION FORM

A private bus service operates for two way travel for the College days only. This service is provided by Moorabbin Transport. Timetables and route information are available from the Cornish College website.

Please return this form by email (finance@cornishcollege.vic.edu.au) or to the Administration Office.

<table>
<thead>
<tr>
<th>STUDENT’S NAME:</th>
<th>YEAR LEVEL:</th>
</tr>
</thead>
<tbody>
<tr>
<td>STUDENT’S NAME:</td>
<td>YEAR LEVEL:</td>
</tr>
<tr>
<td>STUDENT’S NAME:</td>
<td>YEAR LEVEL:</td>
</tr>
<tr>
<td>BUS No.</td>
<td></td>
</tr>
</tbody>
</table>

Please select one of our three (3) following options:

1. ☐ Permanent Full Time
   This option includes trips from Monday to Friday, mornings (am) and afternoons (pm). If you are choosing this option, please go to the next page.

2. ☐ Permanent Part Time
   This option allows you to nominate day/s and times (mornings or afternoons or both) till the end of the term or year.
   Please tick which days you require for either am or pm runs.

<table>
<thead>
<tr>
<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
<th>Thursday</th>
<th>Friday</th>
</tr>
</thead>
<tbody>
<tr>
<td>AM</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PM</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

The following examples are applied to Permanent Part Time ONLY
How you can work out the amount that you would have to pay?

Example 1: If your child lives in Zone 1 and is taking 2 trips in the morning and 1 trip in the afternoon, that equals 3 trips per week. Your factor will be 0.3.

*Formula:* Cost per Zone 1, per Term is $505 X 0.3 = $151.50.
The amount to be paid for Zone 1 per Term is $151.50

Example 2: If your child lives in Zone 3 and is taking 3 trips in the morning and 2 trips in the afternoon, that equals 5 trips per week. Your factor will be 0.5.

*Formula:* Cost per Zone 3, per Term is $270 X 0.5 = $135.00.
The amount to be paid for Zone 3 per Term is $135.00

3. ☐ Casual
   An email letting us know the day and the time will need to be sent to finance@cornishcollege.vic.edu.au one day before.
**Bus booking Fares:**

Prices are based on a Permanent Full time.

<table>
<thead>
<tr>
<th>ZONES</th>
<th>Sections</th>
<th>TERM FEE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Zone 1</td>
<td>Black Rock and Beaumaris via White Street, Mordialloc. / Sandringham and Cheltenham via White Street, Mordialloc. / From Governor Road./corner of Thompsons and Dandenong Frankston Road to Cranbourne East. / From Mt Eliza to Seaford Road, Seaford</td>
<td>$505</td>
</tr>
<tr>
<td>Zone 2</td>
<td>From Edithvale Road to White Street, Mordialloc. / Edithvale Road to White Street, Mordialloc. / the corner of Edithvale and Springvale Road to Governor Road, Mordialloc / the corner of Wells Road and Thompsons Road to the Corner of Thompsons and Dandenong Frankston Road. / Seaford Road to Frankston South / Governor Road, Waterways to Carrum /</td>
<td>$365</td>
</tr>
<tr>
<td>Zone 3</td>
<td>From Cornish College to Edithvale Road. / From Cornish College to Edithvale Road. / From Cornish College to the corner of Edithvale Road and Springvale Road./Cornish College and within Chelsea Heights and Patterson Lakes. / Cornish College to Patterson Lakes / Zone 3 From Cornish College to Bangholme, Edithvale and Carrum.</td>
<td>$270</td>
</tr>
<tr>
<td>Casual</td>
<td>Charges as per trip</td>
<td>$8.50</td>
</tr>
</tbody>
</table>

By signing this application form you agree to our **terms and conditions** set out in the first page.

Signed | Date |
--- | --- |
Name |  |