ICT User Agreement

The ICT User Agreement applies when I am using digital technologies at school, at home, travel between school and home, during school excursions, camps and extra curricula activities.

I understand and agree to comply with the terms of acceptable use and expected standards of behaviour set out within this agreement. I understand that Cornish College has established actions and consequences if I do not behave appropriately.

Student Name: __________________________ Signature: ______________________

Parent/Guardian Name: __________________________ Signature: ______________________

Date: __________________________

Digital Device & MacBook Agreement

A digital device such as an iPad, Macbook, phone or other device used at school needs to be used appropriately. At Cornish College we want you to be the best that you can be so what is appropriate can change. Sometimes it is appropriate to shoot video or take pictures with your mobile device, or play a game on your iPad or Macbook and other times it is not. Your teacher will tell you during class what is appropriate and when in doubt you should ask them before you proceed.

The following agreement is to be signed by any student (and a parent or guardian of the student) who is using a personal digital device at Cornish College.

i. While at school your Device is to be used for schoolwork only.
   • Your Device can be confiscated if you used inappropriately. If you are unsure ask your teacher.
   • You will be required to complete an incident form, which must be signed by your parents before you can collect your device and returned to the Middle Years Team Leader
   • Inappropriate software can be removed by the College if it is being used in school time. Parents will be contacted first if there is any doubt about the suitability of software.

ii. You are responsible for
   • making sure that your Device is fully charged at the beginning of the day.
   • the security of your device.
     o It should be locked in your locker when not in use.
     o It should be password protected
   • clearly naming your Device and accessories such as chargers
   • protecting your device with appropriate cases/protectors

Whilst the school will take every reasonable precaution, it cannot be held accountable for loss or damage.

iii. You should make sure you are safe by being smart and by being nice. Some digital activities can infringe existing laws or impact upon the College or an individual’s reputation. This code is also intended to cover the use of all digital technologies at school, activity on the Internet and includes activity on social media sites that takes place outside of school.

I ___________________________ (Full Name) agree to abide by the College’s Digital Device Policy and the practices contained therein.

As the Parent/Guardian of __________________________ I have read and discussed both ICT and Personal Device agreement and undertake to partner with the school to empower them to be Safe, Smart and Responsible users of Digital Technology at school and at home.

Parent/Guardian
Name: __________________________ Signature: __________________________ Date: __________________________