Cornish College Parents’ Association Meeting

Minutes from Meeting Wednesday January 27th 2016 at 7:30pm in the Dining Room.

1. **Attendance:** Robyn Kiddell, Sharon Isbell, Trisha Ord, Naki Khan, Emma Hartridge, Vicki Steer, Orlanda Stradling, Kylie Planner, Janya Sampson, Julie Moran, Jo Corbett, Liz Verrall, Chris Hughes, Felicity Meisel, Dave Rosen, Tara Broderick, Dave Jones, Leanne Jones, Wendy Todd, Anna Cochrane, Debby Veldstra, Moana Strauss, Jo Morel, Jacqui Gately, Penny Hardman, Krish Breed, Tania Stacey

2. **Apologies:** Emma Hartridge, Lara Sinclair, Jodie Wicks, Julie Lowe, Ainslie Jackel, Janette Padinis, Sudo, Felicity Meisel

3. **Minutes from previous meeting:**
   - Moved: - Orlanda Stradling
   - Seconded: - Trisha Ord

4. **Matters arising from minutes:**
   Nil

5. **Correspondence:** Fundraiser marketing brochures, bank statements, Thankyou from Julie Campbell for Japanese exchange day help.

6. **Principal’s Report, questions for the principal:**
   - Great to see so many people attending the PA meeting and being part of the school community
   - Open to receiving feedback and discussing issues. Email to Vicki or come and see her if issue is not directly student based and cannot be discussed in this forum. If student based please go through the correct channels.
   - Progress on new building – scheduled end of March and has been completed well ahead of time and will be ready for school start. Interior is complete, just external to clean up and landscape. Teachers will set up on Friday ready for Monday.
   - Planning an opening so will be hopefully whilst Kerry is here which is until the end of February. Saturday afternoon 20th Feb was suggested and will be confirmed. Afternoon tea – 3pm.
   - Landscaping will limit playing in areas due to new turf – 4 weeks so turf can take and we don’t ruin it.
   - Boom gate will be installed so safe play can be done in other areas.
   - Induction of new staff took place last Friday
   - Appalling state of Riverend Road. Dangerous for cars and students on bikes. Will take up with the council

Questions:
   - Plans for new playgrounds – will need to look at. Need a Master Plan as grant has been put in for new middle school buildings. This will include playground locations as well
   - Clarification required on blazer wearing in Summer
   - Bike track also needs to be looked at especially under bridge
   - Query on back fence – fence in good condition. Risk management needs to be looked at and in place instead. So we look at how this can be mitigated if a child is a ‘runner’.
7. **President’s Report:**

   **Welcome** to another year. I hope everyone has had a restful holiday and ready for 2016. I have had a quiet Christmas break with only a couple of jobs completed.

   On behalf of the Parents’ Association, I would like to welcome Vicki Steer to Cornish and the Parents’ Association Meeting.

   **Class Representatives** - Thank you to Tara Broderick for coordinating the Class Reps for each year level. In all we have 40 Class Reps from ELC 3 – Year 12. This year sees the first contact list supplied by the College. Thank you to the Office Staff for their work. This information will hopefully be available by end of this week.

   **Parents’ Association AGM** - I have had the privilege of being the President for the past three years however this year I will be coming to the end of my term of office. So will be looking for a replacement President and also Treasurer as Emma Hartridge, is also coming to the end of her term of office.

   At this stage, current Vice President’s and Secretary have all indicated that they would be willing to continue in their roles. However, at present all positions are declared vacant at the AGM and nominations accepted from 1 month prior to the meeting. Nomination forms will be available from the PA webpage. Completed Nomination Forms can be submitted to our Principal, Vicki Steer up until the start of the meeting.

   The AGM will be held on Monday 21 March at 8.10 in the Dining Room. All positions will be declared vacant.

   Amendments to PA Constitution - Wendy Todd raised the issue of all positions being declared vacant at the AGM. After some discussion it was decided to change the Constitution to reflect that no more than 2 positions can be declared vacant in any given year.

   Number of members to form a voting Quorum - I raised this because at many meetings we do not meet our required number of 13 members to pass a motion.

   After some discussion it was decided to amend number of quorum to 9 voting members.

   ACTION: Constitution documents to be prepared for voting on at the AGM - Robyn Kiddell - draft document to be presented at next PA Meeting.

8. **Treasurer’s Report:**

   Apology

9. **General Business**

   - Constitution changes – do we have to declare them all vacant (discuss in next meeting)
   - Quorum change to 9 from 13 members, due to lack of numbers attending PA meetings.

10. **Items with notice**
a/ Buddy Bench (Naki)

Soft plastic recycling scheme – made into benches, signs etc. We are purchasing a buddy bench to place in new landscaping area. Promotional opportunity with Sustainability Victoria and our school has now developed and will occur this term. PA coordinate this program currently but the sustainability group will take over this year.

**Action**: Handover to Sustainability group

b/ Bogan Bingo (Emma/Trish)

27th Feb – Bogan Bingo. Social occasion $20- ticket. 10-12 people per table. Coin games only no auctions.

**Action**: Tickets to go on sale and flyer organised. Class reps can help in putting tables to get for their classes

c/ Masquerade Ball – Music (Naki)

6th August at Woodlands Golf Course. Music needs to be organised. Suggestions of band who played at Kerry’s picnic or the band who played at the last night of class. String Quartet could be used as well on entering function but will be at greater cost.

**Action**: Last night of class band to be organised (Wendy Todd)

d/ Cook book update (Bec/Sharon)

The book is currently in the process of having the recipes edited and the layout prepared. Photos of sponsors for their adverts have started to be arranged as well.

**Action**: Nil

e/ Class Rep update (Tara)

Thanks to all new Class Reps who have put up their hand to take on the role. Tara’s role is a backup and Q&A person. Class lists will be circulated shortly. Keep an eye out for new families that have just begun at the school. Next Friday night’s New Parent Dinner will be great for class reps to also come along. In Term 2 a catchup for class reps will be organised.

f/ Car exhibit (Jo Morel)

An idea that has come about via carpark talks. Car show maybe as a fundraiser added to the billy cart race/display. Can approach car clubs to come along too. $2- entry. Maybe add to Twilight market (18th November) to draw more people in. Support was shown in principle.

**Action**: Nil

g/ Baby Sitting Service – Senior Students (Robyn)
Lower primary has requested whether there is a list of senior students who would like to babysit. Register could sit in office. Has been discussed before but never got off the ground. Supported by parents at meeting as would be great to have access to students from school.

**Action:** Robyn will discuss with Martin to see if can be done via school eg. liability

11. **Updates from Sub committees:**
   Nil

12. **Updates from Class Reps:**

   Prep get together – Bicentennial Park
   Camp outs are on the agenda again
   Yr 6 t-shirts will be organised as well – class rep

Meeting Closed 9:00p.m.

Next Meeting: Wednesday 23\textsuperscript{rd} February, 2016, 7:30pm in the Dining Room.