Position Description

Position: Instrumental Music Teacher (Woodwind)

Position Allocation: 0.3 FTE (1.5 days), dependent on requirements

Reports to: Director of Music

Date Commencing: 2017

Background

Cornish College opened in 2012 as the Uniting Church’s newest coeducational school. Located on 42 hectares of parkland in Bangholme next to the National Water Sports Centre and adjacent to the suburbs of Patterson Lakes and Chelsea, the College offers programs from ELC to Year 12. Enrolments are growing at Cornish College with 615 students from ELC to Year 12 in 2016 and projected growth into 2017 of 690. The ELC program which is based upon the Reggio Emilia approach and the International Baccalaureate Primary Years Programme runs from ELC to Year 6. This approach to teaching and learning is embraced in a multidisciplinary, concept driven inquiry-based program in the secondary sections of the College.

The College is committed to the safety and wellbeing of all children and all staff are expected to observe the College Code of Conduct.

We take an holistic approach to the educational program which centres around a unique model of teaching and learning based upon the notion of educating for a sustainable future. With a strong emphasis on respecting the multiple intelligences, the College strives to see all young people thriving in the areas in which they have a special aptitude. In line with this thinking the College offers vibrant programs across the curriculum including Visual and Performing Arts, Sport and student leadership.

The Position

This position involves teaching instrumental music as part of our cocurricula program. This may include preparing students for AMEB examinations.

This position involves taking individual instrumental lessons, accompanying ensembles and choirs and assisting, playing and performing at assemblies, concerts and events. The successful applicant will be required to teach a range of genres and music styles to students from beginner to advanced, including musicianship classes.

The Person

The position will appeal to a person who is enthusiastic and committed to excellence in music education. The person will:

- demonstrate initiative,
- be reliable and punctual,
- dress appropriately for a professional educator,
- maintain an up-to-date work program
- demonstrate evidence of reflective thinking,
- maintain confidentiality,
- demonstrate flexibility in teaching,
- carry out extra duties as required,
- set objectives which are developmentally appropriate,
- plan taking into consideration the needs, interests and developmental stage of children

We are looking for applicants who meet the following criteria:

- expertise and experience in teaching instrumental music
- a desire and proven ability to work in teams in and out of the classroom
- an outstanding record in building relationships with students, parents and staff

Other desirable experience and qualities include:

- a passion for and broad understanding of sustainability
- a desire to Make A Difference in and beyond schools
Duties and Responsibilities

- Take an active part in the general life of the school and support it formally and informally within and beyond the school.
- Demonstrate essential teaching skills.
- Strive to ensure participation of all students in the learning process.
- Create a productive and positive learning environment which stimulates learning and promotes excellence.
- Employ appropriate behaviour management strategies which ensure a safe, orderly and success-oriented learning environment.
- In dealings with students demonstrate at all times a support of school rules.
- To carry out the administrative requirements associated with teaching and responsibility for student learning.
- Keep abreast of industry developments
- To regularly assess using a variety of techniques and provide feedback on students' work.
- Maintain accurate records of student achievement.
- Advise the Director of Music of any ongoing dissatisfaction or difficulties with any school family.
- Formally report student progress in mid-year and end of year written reports.

In addition to face to face teaching and related duties, you will have other duties including, but not limited to, staff meetings, information nights, professional development activities, staff conference days, College carnival, student progress meeting nights, cocurricular activities, outdoor education program and opportunities, music and drama performance evening and out of school performances. Some duties may need to be performed at times other than during the school day, including on weekends. Your duties maybe varied by the College from time to time in accordance with operational requirements.

All applicants to the College should note:

- Cornish College staff are expected to be involved in the College’s cocurricular program depending upon their particular skills and interests. With all these tasks it is the expectation of the College that staff will work collaboratively to share responsibilities as evenly as possible.
- All staff are expected to observe the College Code of Conduct and must be able to demonstrate an understanding of appropriate behaviours when engaging with children.
- The College is committed to an active partnership with parents and parent expertise is used to enhance the educational program wherever possible.
- All staff are expected to attend staff meetings as arranged.
- There is also an expectation that all members of staff will attend the major school functions of the year.
- All staff are expected to be supportive of the Christian ethos of the College as would be expected of a Uniting Church School.

Qualifications and Experience

Applicants should have previous professional teaching experience and formal music qualifications as well registration with the Victorian Institute of Teaching (preferred). Further details of registration are available from the VIT, www.vit.vic.edu.au. Applicants should also quote their VIT registration in their resume.

Applications

Applications should include:

- a brief cover letter
- a current resume, including the name and contact numbers of three professional referees, two of whom must be able to comment on the applicants professional work (or training) during the last five years
- supporting documents that address the above criteria

Emailed applications need to be submitted as one combined PDF file.

The successful applicant will be required to produce original copies (from which a photocopy will be made) of Working with Children’s Check and transcripts of qualifications claimed and obtain a Victoria Police Check.

Applications should be submitted by 5.00pm, Wednesday 9 November 2016.

Mrs Willeka Cox
Human Resources Manager
Cornish College
Email: employment@cornishcollege.vic.edu.au