

Cornish College are always interested in expressions of interest from skilled and experienced Casual Relief Teachers.

We are seeking teachers who are enthusiastic and committed to excellence in education in order to best support our educational program.

A message from the Principal

Education for a sustainable future is education of a different kind. It is education that aims to take students to depths of understandings that are transferable beyond school, preparing them to make a difference for a better world.

The Cornish College Rings of Sustainability provide a lens through which we can operate, design curriculum and engage in critical thinking. The Rings represent four dimensions of sustainability that are interdependent – personal, socio-cultural, urban/technological and natural. We understand that each of these dimensions must be in balance in order to ensure a future where there is enough for all, forever.

Our educational vision is about so much more than numbers. Every outcome that our students achieve, whether it be related to their ATAR; sporting achievements; participation in gifted and talented programs; social justice initiatives or the assessment of a unit of inquiry, should be an outcome that develops essential understandings about our world and builds upon the skills, knowledge and attitudes young people require for a sustainable future.

Employment at Cornish College offers teachers the opportunity to design and implement curriculum that makes a difference. It offers the opportunity to be part of a team where responsibility is shared, ideas are welcomed and pushing the boundaries of a curriculum framework is encouraged.

Background

Located on 100 acres of natural parkland next to the National Water Sports Centre and adjacent to the suburbs of Patterson Lakes and Chelsea, Cornish College opened in 2012 and offers programs from Early Learning Centre (ELC) to Year 12. Cornish College has a double stream at all primary year levels and triple stream in all secondary year levels with a fourth stream Year 10 in 2023. Currently there are 710 students from ELC to Year 12. The College offers an ELC program influenced by the Reggio Emilia approach to education and runs the International Baccalaureate Primary Years Programme from ELC to Year 6. This approach to teaching and learning is embraced in a multidisciplinary, concept-driven and inquiry-based program in the secondary area. The Victorian Certificate of Education is offered in the senior secondary years.

With a strong emphasis on inclusion and respecting individual differences the College strives to see all young people thriving in the areas in which they have special aptitude. In line with this thinking, the College offers vibrant programs across the curriculum.

At Cornish College we're doing things differently today so that our students can make a real difference tomorrow.

Position Description

Location	Cornish College A Casual Relief Teacher may work in, or across, the Early Childhood Centre, Primary and/or Secondary Sub Schools.
Position Allocation:	Casual
Reports to:	Director of Operations
Collaborates with:	Teaching Staff, Learning Assistants

The Position

The role of Casual Relief Teacher is to support the College's teaching programs by providing a duty of care learning environment for students, whilst their regular teacher is absent. Relief teachers are provided with a CRT pack on the day of their employment, which includes an iPad on which they can access materials and rolls. The key responsibilities for this position are

- Providing a duty of care, including a safe and productive learning environment in the classroom for students whilst the regular teacher is absent
- Apply effective teaching methods to deliver the lesson material provided by the absent teacher, and to facilitate successful student learning.
- Take an active part in the general life of the school and support it formally and informally within and beyond the school.
- Demonstrate essential teaching skills which include differentiation, inquiry, exposition, questioning, discussion, giving instructions and explanation.
- Strive to ensure participation of all students in the learning process.
- Create a productive and positive learning environment which stimulates learning and promotes excellence.
- Employ appropriate behaviour management strategies which ensure a safe, orderly, and success-oriented learning environment.
- In dealings with students always demonstrate a support of school rules.
- Provide feedback, and maintain accurate records of class progress, to the absent teacher.
- To mark the class roll electronically via Synergetic
- Undertake yard duty and other supervision duties as required
- Advise the Principal of any ongoing dissatisfaction or difficulties with any school family.

The Person

The position will appeal to a person who is enthusiastic and committed to outstanding education. The person will:

- Demonstrate initiative
- Be reliable and punctual
- Dress appropriately for a professional educator
- Maintain confidentiality
- Demonstrate flexibility in teaching

Qualifications

All teachers at Cornish College must be registered with the Victorian Institute of Teaching (VIT). Further details of registration are available from the VIT's website www.vit.vic.edu.au. Applicants should quote their VIT registration in their resume.

The successful applicant will be required to produce original copies (from which a photocopy will be made) of VIT Registration, transcripts of academic and teaching qualifications claimed.

To Apply for this Position

To apply for this position, please write a letter to the Director of Operations outlining your interest in becoming a CRT with Cornish College and giving us an insight into who you are.

Accompanying your letter should be your resume including contact information for three confidential referees.

Please also ensure you complete the [Application for Employment](#) and submit this with your application.

Advice to Applicants

In your cover letter please outline your qualifications and your main areas of expertise in working with young people. The rest is up to you! We'd like to get to know you a little through your letter. Your response should focus on the following:

- Your experience in teaching
- Your experience with working in teams
- Any other information demonstrating your suitability to working in this role at Cornish College

Applications should be submitted by email (preferably as one combined PDF file) to:
employment@cornishcollege.vic.edu.au

Child Safe Statement

Cornish College is committed to the safety and wellbeing of all children and all staff are expected to observe the *College Code of Conduct*.

The College Child Safe employer and is committed to the safety and welfare of children in our protection.

Cornish has systems to protect children from abuse and will take all allegations and concerns very seriously and respond to them consistently, in line with our policies and procedures.

All potential employees and volunteers will be required to comply with the College's *Child Safety and Wellbeing Policy* and *Code of Conduct*, which are available on the website www.cornishcollege.vic.edu.au

Cornish performs thorough assessments of potential and existing employees in accordance with the legislated Child Safe Standards. The assessments will be used to ascertain whether the potential or existing employee is a fit and proper person and is suitable for child related work in a school environment and in the position applied for or held. The screening process includes, but is not limited to, Police Checks, Working with Children Checks, identity, qualification, VIT registration and reference checks.

Equal Opportunity

Cornish College is committed to Equal Employment Opportunity principles and is committed to the principles of merit-based selection, equity, diversity and procedural fairness in our recruitment process.

Aboriginal and Torres Strait Islander peoples are encouraged to apply for all positions at Cornish College.

Summary

This Position Description should not be seen as limiting and may be altered to meet the needs of the College at any time.