

Position Description

Secondary Teacher (Psychology, Humanities, HHD)



Location:	Cornish College
Position Allocation:	Part or full time
Commencement:	2023, Permanent ongoing position
Reports to:	Deputy Principal - Head of Secondary

A message from the Principal

Education for a sustainable future is education of a different kind. It is education that aims to take students to depths of understandings that are transferable beyond school, preparing them to make a difference for a better world.

The Cornish College Rings of Sustainability provide a lens through which we can operate, design curriculum and engage in critical thinking. The Rings represent four dimensions of sustainability that are interdependent – personal, socio-cultural, urban/technological and natural. We understand that each of these dimensions must be in balance in order to ensure a future where there is enough for all, forever.

Our educational vision is about so much more than numbers. Every outcome that our students achieve, whether it be related to their ATAR; sporting achievements; participation in gifted and talented programs; social justice initiatives or the assessment of a unit of inquiry, should be an outcome that develops essential understandings about our world and builds upon the skills, knowledge and attitudes young people require for a sustainable future.

Employment at Cornish College offers teachers the opportunity to design and implement curriculum that makes a difference. It offers the opportunity to be part of a team where responsibility is shared, ideas are welcomed and pushing the boundaries of a curriculum framework is encouraged.

Background

Located on 100 acres of natural parkland next to the National Water Sports Centre adjacent to the suburbs of Patterson Lakes and Chelsea, Cornish College opened in 2012 and offers programs from ELC to Year 12. Cornish College has a double stream at all primary year levels and triple stream in all secondary year levels with a fourth stream Year 9 in 2022. Currently there are 690 students from ELC to Year 12. The College offers an ELC program influenced by the Reggio Emilia approach to education and runs the International Baccalaureate Primary Years Programme from ELC to Year 6. This approach to teaching and learning is embraced in a multidisciplinary, concept-driven and inquiry-based program in the secondary area. The Victorian Certificate of Education is offered in the senior secondary years.

With a strong emphasis on inclusion and respecting individual differences the College strives to see all young people thriving in the areas in which they have special aptitude. In line with this thinking the College offers vibrant programs across the curriculum.

The Position

We are seeking a dynamic teacher for a position teaching a combination of Psychology, Sociology, Health and Human Development in our Senior School. This position has the potential for part or to full time allotments.

Duties and Responsibilities

- Take an active part in the general life of the school and support it formally and informally within and beyond the school.
- Apply curriculum knowledge and effective teaching methods which facilitate successful student learning.
- Demonstrate essential teaching skills which include differentiation, inquiry, exposition, questioning, discussion, giving instructions and explanation.
- Strive to ensure participation of all students in the learning process.

- Create a productive and positive learning environment which stimulates learning and promotes excellence.
- Employ appropriate behaviour management strategies which ensure a safe, orderly, and success-oriented learning environment.
- In dealings with students always demonstrate a support of school rules.
- To carry out the administrative requirements associated with classroom teaching and responsibility for a class.
- Keep abreast of current developments in educational thinking, curricula, and teaching practice.
- To regularly assess using a variety of techniques and provide feedback on students' work.
- Maintain accurate records of student achievement.
- Contribute to the professional development of other staff members within the school by sharing knowledge, ideas, and resources, and working as a member of a team.
- Follow curriculum documentation and develop and review curriculum in cooperation with fellow teachers.
- Plan with colleagues on a year, term, and weekly basis.
- Collaboratively plan units of inquiry using a transdisciplinary approach.
- Liaise with specialist staff regarding the progress and needs of each child.
- Liaise with the Director of Student Learning, Individual Needs Teacher and School Psychologist to ensure individual needs are catered for.
- Advise the Principal of any ongoing dissatisfaction or difficulties with any school family.
- Formally report student progress in mid-year and end of year written reports.

The Person

The position will appeal to a person who is enthusiastic and committed to outstanding education. The person will:

- Demonstrate initiative.
- Be reliable and punctual.
- Dress appropriately for a professional educator.
- Maintain an up-to-date work program.
- Demonstrate evidence of reflective thinking.
- Maintain confidentiality.
- Demonstrate flexibility in teaching.
- Carry out extra duties as required.
- Use observation as a basis for planning.
- Set objectives which are developmentally appropriate.
- Plan taking into consideration the needs, interests and developmental stage of children e.g., cognitive, physical, social, emotional, language and perceptual needs as well as socio-economic, cultural and religious background of all children.

The successful applicants will be excellent, experienced teachers with a particular interest in student centred approaches to teaching and learning.

Qualifications and Experience

Applicants should be trained secondary teachers with a Bachelor of Education or equivalent qualification. All teachers at Cornish College must be registered with the Victorian Institute of Teaching. Further details of registration are available from the VIT, www.vit.vic.edu.au. Applicants should also quote their VIT registration in their resume.

We are looking for applicants who meet the following criteria:

- an understanding of and experience in inquiry-based pedagogy
- expertise and experience in English and Humanities, including excellent subject knowledge
- a desire and proven ability to work in teams in and out of the classroom
- an outstanding record in building relationships with students, parents and staff

Other desirable experience and qualities include:

- a knowledge of the Understanding by Design process and concept driven curriculum
- a passion for and broad understanding of sustainability
- experience and belief in Restorative Practices

- a desire to Make A Difference in and beyond schools

The successful applicant will be required to produce original copies (from which a photocopy will be made) of VIT Registration, transcripts of academic and teaching qualifications claimed.

To Apply for this Position

To apply for this position, please write a letter to the Principal, Nicola Forrest, outlining your interest in this position and giving us an insight into who you are. Accompanying your letter should be your resume including contact information for three confidential referees and your personal response to the Position Description (preferably as one combined PDF file). Applicants should quote their VIT registration number in their application.

Please also ensure you complete the *Application for Employment* on our website at:

<https://www.cornishcollege.vic.edu.au/wp-content/uploads/Application-for-Employment.pdf>

and submit this with your application.

Applications should be submitted by 9.00am on Wednesday 7 December 2022 to:

employment@cornishcollege.vic.edu.au

Advice to Applicants

In your cover letter please outline your qualifications and your main areas of expertise in working with young people. The rest is up to you! We'd like to get to know you a little through your letter. Your response to the Position Description should focus on the following:

- Your experience in education and care of young people
- Your experience with working in teams
- Any other information demonstrating your suitability to working in this role at Cornish College

Applicants should note:

- Cornish College staff are expected to be involved in the College's cocurricular program depending upon their particular skills and interests. With all these tasks it is the expectation of the College that staff will work collaboratively to share responsibilities as evenly as possible
- The College is committed to an active partnership with parents and that parent expertise is used to enhance the educational program wherever possible
- All staff are expected to attend staff meetings as arranged
- There is also an expectation that all members of staff will attend the major school functions of the year
- All staff are expected to be supportive of the Christian ethos of the College as would be expected of a school associated with the Uniting Church

Child Safe Statement

Cornish College is committed to the safety and wellbeing of all children and all staff are expected to observe the College Code of Conduct.

The College Child Safe employer and is committed to the safety and welfare of children in our protection.

Cornish has systems to protect children from abuse and will take all allegations and concerns very seriously and respond to them consistently, in line with our policies and procedures.

All potential employees and volunteers will be required to comply with the College's Child Safe Policy and Code of Conduct, which are available on its website. Cornish performs thorough assessments of potential and existing employees in accordance with the legislated Child Safe Standards. The assessments will be used to ascertain whether the potential or existing employee is a fit and proper person and is suitable for child related work in a school environment and in the position applied for or held. The screening process includes, but is not limited to, Police Checks, Working with Children Checks, identity, qualification, VIT registration and reference checks.

Equal Opportunity

Cornish College is committed to Equal Employment Opportunity principles and is committed to the principles of merit-based selection, equity, diversity and procedural fairness in our recruitment process.

Aboriginal and Torres Strait Islander peoples are encouraged to apply for all positions at Cornish College.

Summary

This position description should not be seen as limiting and may be altered to meet the needs of the College at any time.